

March 24, 2020

Dear Westerfield North Members:

You've been asking for it! Now it's here!

Beginning in the next few days, Westerfield North is offering you the ability to pay your rent and other charges online using your checking account, savings account, or credit card. Simply logon to our website to make a one-time electronic payment, or setup recurring payments, and enjoy the ease of paying your rent from the comfort of your own home.

Go to our Resident Portal website and directly log on by creating a login and password for your household: <https://property.onsite.realpage.com/welcomehome?siteID=2650897>

By May, you will also be able to access our Resident Portal through a link posted on our website <https://www.westerfieldnorth.com/>

You have the option of making a one-time electronic payment, or set up monthly recurring payments, directly from your bank account by completing the **Online Recurring Payment Form** attached in this email.

Using the recurring payment feature

On your bank statement, your electronic payments should appear as an electronic debit, showing the date of the debit, your check number if applicable, and on the payee line, "Westerfield North Cooperative".

This new process is part of our ongoing efforts to streamline our operations. We ask during this Coronavirus pandemic that you please consider signing up to eliminate the necessity of handling of checks and it also may save you from forgetting your payment and having a late fee of \$50 added to your account! Recurring payments = peace of mind for you!

Sincerely,

Kelly Frampton
Westerfield North Townhouses, Inc.
Office Manager